

Executive Director's Report – October 13, 2015

FROM: Ted Lewis

RE: Monthly Report – September / October 2015

- 1. Storage Units** – I spoke with the Police Chief and the police department is interested in getting one of the units to replace an existing one in the impound yard – they think they can get someone to move it without charge (Red Bank Recycling - that may apply to only their unit). I may have additional information from the Police prior to our meeting; in any case Rich has secured prices for moving the units and we may want to authorize the expenditure.
- 2. Update – Additional Space** – Per last month's meeting (where we distributed the committee's report on space utilization) this issue will be on this month's agenda for action.
- 3. Easement Clearance** – The contractor has completed the work and Richard reports he did a very good job.
- 4. Frozen Peaks – Monmouth Mall** – As this is being written we received a report from the project's engineer – Dimensional Dynamics - explaining the changes they made – I will review the material with Rich and the engineer and report at our meeting. The material from the owner's engineer will be included in the packet for your review.
- 5. Route 35 - Mall Jug Handle Repair** – We have received an invoice from Kiely for the work totaling \$ 40,534; the invoice does not include the final paving required by the state to be done after the work has a chance to settle. We have a second invoice from Kiely for the work on the broken lateral on Clinton Ave. near Route 35 (\$9,130).
- 6. Audit / Budget** - The material for the Audit is nearly complete and the process should begin soon. We have also scheduled a meeting on October 21 with Bob Oliwa to discuss next year's budget.

CARRIED ITEMS

- 6. Authority Website Appearance** – The consultant is working on the site
- 7. Cleaning Out Files** – We have not yet scheduled a Saturday work session to clean out the files.