

Executive Director's Report –December 8, 2015

FROM: Ted Lewis

RE: Monthly Report – November / December 2015

- 1. Authority Website Appearance** – We had a number of meetings with our consultant Nodan to work on our new website (Peter, Anita, Rich and I were involved in the meetings). Peter also worked with him at the consultant's office. Although not "up" as of this writing Nodan says it should be available before our meeting.
- 2. JIF Insurance dividend** – The NJ Utilities Authorities JIF sent us a check for \$3,637 which represents our dividend for the current year.
- 3. Budget Issues** – The budget we introduced has been sent to the state for their review and approval – they reported they will not review without our audit; as a result the auditor advised that it makes more sense to schedule the public hearing and budget approval for our January meeting. .
- 4. Update – Additional Space** – I spoke informally with the Mayor one day in the hall but the formal meeting we requested has not yet been set up. In speaking with the Mayor I mentioned our interest in the former court clerk office; he seemed receptive but did not make any commitment.
- 5. "Year Two" Improvements** – Per our pre construction meeting of last month the engineer is working on a change order to extend the completion date of the work so as to avoid causing problems around the Mall during the holiday shopping season.

CARRIED ITEMS

- 6. Storage Units** – The police have their unit but we are waiting on ours.
- 7. Cleaning Out Files** – No change.
- 8. Route 35 - Mall Jug Handle Repair** – As of this writing we have no word on the scheduling of the final paving which will complete this project.