Executive Director's Report – March 08, 2016
FROM: Ted Lewis

RE: Monthly Report February / March 2016

1. **Fort Monmouth Redevelopment –** We received a letter from the engineer for the developer who was awarded the contract for the main base area *(between Route 35 and the Avenue of Memories)* requesting confirmation of the availability of sewer service.   Mr. Caviglia and I met with our engineer to discuss our response and the engineer is preparing a letter making clear our concerns with the condition of the existing infrastructure.   The letter was sent on March 2 – the same day the developer's engineer left a message that he would like to meet to "introduce" the proposed project – I'll let the members know if and when that is set up.

2. **Old Deal Road Pump Station –** We have not heard from JCP&L regarding the extension of 3 phase service to the station; also we are working with our insurance company to try to recoup our costs.

3. **Maintenance Building Repairs –** I will be working with Richard to try to develop a locker room space where staff can change etc.   We are also soliciting prices to repair the roof.

4. **Additional Space** – Councilwoman East said the other members of her sub-committee are scheduled to tour the building soon and they will then meet to prepare a recommendation to the full Council.   She hopes to have the report, including our request, done by the end of the month.

5. **JIF Insurance Seminar –** Following our last meeting it was announced that there would be a JIF insurance annual seminar in Eatontown on March 31 at 6:00 - the seminar can also be done on line.

6. **Bank Services** – We have been advised by Kearny Bank that they will no longer provide courier services and we will have to send material to them electronically or have our staff take cash to the bank.

CARRIED ITEMS

7. **Cleaning Out Files –** on going.

8. **Route 35 - Mall Jug Handle Repair** – In spite of the engineer's report at our last meeting, the NJDOT claims Kiely has not finished the paving – I'll try to have additional information for the meeting..