

## **Executive Director's Report – April 12, 2016**

FROM: Ted Lewis

RE: Monthly Report March / April 2016

- 1. Fort Monmouth Redevelopment** – The meeting scheduled for April 4 was canceled by the developer and will be rescheduled.
- 2. “Sun Eagles” (Ft. Monmouth) Golf Course** - As I reported last month FMERA asked us about metering the flow from the golf course so it can be distinguished from the Tinton Falls flow; since then they have submitted a proposal which we included in this month's packet.
- 3. Two Rivers Bills** – On March 16 the Chairman and I met with M. Gionforte to review the new billing procedure established in the settlement; we will attempt to explain it at our meeting. We received the actual bill on March 24; our charges for 2016 were down 3.92% from 2015 (a savings of \$73,000). The other customer towns were up 5%. The credit from the settlement was applied evenly to the four payments – we will be paying the first two quarters at our April meeting. The bill was accompanied by a cover letter and a report “Revised Procedure for Calculating Customer Operating Charges” both of which are in your packets.
- 4. Old Deal Road Pump Station** – We sent the authorization to JCP&L regarding the extension of 3 phase service to the station; also we are working with our insurance company to try to recoup our costs. In the meantime the engineer has identified problems with the control panel (installed in the early 1990s) and has recommended its replacement as soon as possible – as of this writing we are working with the attorney to determine if the matter can be handled as an emergency (otherwise it would have to be bid which would delay the work for months).
- 5. Maintenance Building Repairs** – I met with Richard to review the shop building and I think we need to develop a plan to upgrade the aging structure. I'll meet with the engineering committee to prepare a proposal for the board.
- 6. Additional Space** – Councilwoman East mentioned that the Administrator expressed concerns that if the Authority moved to the Court Clerk area we would have to move again if the “Master Plan” for the building was implemented. I assured her that it would not be a problem for us and that we would be willing to cover the related costs. Beyond that I have nothing new on the subject.
- 7. Fieldstone Court** – Regarding the incident where it appears the Water Company damaged a lateral and failed to notify us, on April 4 I met with M. Aschettino of the Water Company and he will get back after talking to his crew.

## **CARRIED ITEMS**

- 6. Bank Services** – The courier service was eliminated and the check scanning device has not been delivered so our staff is going to the bank each day to drop off payments.
  
- 8. Route 35 - Mail Jug Handle Repair** – The state DOT has finally agreed that the work has been successfully completed.