

Executive Director's Report – August 9, 2016

FROM: Ted Lewis

RE: Monthly Report July / August 2016

1. **Borough Road Program** – The bid prices for the two repairs we included in the Borough's road program came in at \$7,000; I advised the Borough engineer to include them in the award and we will compensate them when the work is done.
2. **New Truck** – The truck that has been on order for months should be delivered by mid-August.
3. **Year Three Capitol Improvements** – The pre-construction meeting was held on August 3; the contractor anticipates beginning work at the end of this month and finishing before the end of the year.
4. **Fieldstone Court** – We sent a letter to the water company to try to recoup the \$7,825 we expended on the problem caused by them.
5. **Pump Station Electric Improvements** – As we discussed last month, the costs for the improvements were higher than anticipated so Richard has been working on a plan to do half the work this year and half next year.
6. **Additional Space** – On July 25 we (Anita, Ben and I) met with George Jackson and the Borough's architect to discuss the proposed renovations. The architect will prepare a program and schematic designs for our review. Previous sketches had the Authority moving to a space near the parking lot door but we are now talking about moving to the former court Clerk area.

CARRIED ITEMS

7. **Maintenance Building Repairs** – We discussed this as part of the proposed future capital improvements and I agreed to prepare an overall plan when time permitted.
8. **Two Rivers / Borough Issue** – No change