

## **Executive Director's Report – May 9, 2017**

FROM: Ted Lewis

RE: Monthly Report April / May 2017

1. **Meeting RE Two Rivers Bill** – On May 4 Brian, Peter and the office staff met to review the annual bill from two Rivers; we will have a report for the meeting.
2. **Additional Office Space** – The owner of the house on Throckmorton Avenue was in to pay his sewer bill and indicated the property is still available if the Authority is interested.
3. **Brookwood P.S. Replacement** – The engineer and the attorney are working on the execution of the contract.
4. **Office Software Upgrade** – We continue to send materials to Edmunds for conversion but have not heard back from them on dates for training.
5. **Monmouth County Plan** – Per the suggestion by the attorney, we researched the “Wastewater Management Plan for Monmouth County” and found that the plan does not specifically delineate territory in Fort Monmouth to be served by Eatontown or Oceanport. The plan deals mostly with planning / zoning and maximum build-out by region (we are in the Northeast which is made up of Long Branch SA and Two Rivers).
6. **Tinton Falls Flow Review** – We (Rich and I) are continuing to coordinate an up to date list of properties in Tinton Falls that flow into our system.
7. **Maintenance Building Repairs** – We met with the engineer at the maintenance site to discuss the need for repairs to the paving; the engineer is preparing a report / proposal on the extent and cost of the repairs.

### ***CARRIED ITEMS:***

8. **Howard Commons** – No Change
9. **Fieldstone Court** – No new information.
10. **Two Rivers / Borough Issue** – No new information.