

Executive Director's Report – August 8, 2017

FROM: Ted Lewis

RE: Monthly Report July / August 2017

1. **Additional Space** – The Borough Administrator called to say they were trying to get back on track regarding the building renovation work; I will keep the engineering subcommittee advised of any meetings on this front.
2. **Taxes / Sewer Payments** – Once again the Borough's Tax bills were late going out and the Borough has extended the due date on August tax payments. In the past this situation has caused acrimony in residents who owe us interest even though their taxes are "on time". I was wondering if the board is interested in extending our deadline to avoid this hassle.
3. **Brookwood P.S. Replacement** – The engineer's office continues to work on the bid documents for the project but I have not received a date when they will be ready to go to bid.
4. **Voyager School** – Rich and the engineer inspected the existing conditions and will report at our meeting.
5. **Maintenance Building Repairs** – I have not received any new information on the project to repair the paving.
6. **Fort Monmouth** – I was contacted by a new engineer for the Howard Commons area (apparently the developer has made a change) so we may be back to square one on that project. I referred the caller to T&M – John McKelvey may be able to add more information at the meeting. We also received from the Army a copy of the easement on Howard Commons land – according to the document dated July 26, 1961 the easement was for 50 years and has expired. The engineering subcommittee and I are scheduled to meet with our attorney and will report at the meeting.

CARRIED ITEMS:

7. **Software Update**
8. **Howard Commons** – No Change
9. **Fieldstone Court** – No new information.
10. **Two Rivers / Borough Issue** – No new information.