

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on July 11, 2017 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Vice Chairman, Ben Caviglia, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Link News and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall."

ROLL CALL

MEMBERS PRESENT: Ben Caviglia
Anthony Gaetano
Herman Redd

MEMBERS ABSENT: Brian Charnick
Peter Berkley

ALSO PRESENT: Ted Lewis, Executive Director
John Bonello, Attorney
John McKelvey, Authority Engineer
Richard Johnson, Superintendent
Michelle Hu, Assistant Treasurer

ABSENT: Anita Andrus, Treasurer

CITIZENS PRESENT No One

APPROVAL OF MINUTES

Mr. Redd moved to approve the minutes of the regular meeting held on June 13, 2017 as submitted. The motion was seconded by Mr. Caviglia and adopted on a unanimous voice vote.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Engineering Committee

There was no Committee's Report.

Executive Director's Report *

Mr. Lewis presented his report with the following additions:

- **Voyagers' School, 215 Broad Street**

The grease trap inspection was set up for Monday, July 10, 2017 at Voyagers' School with their plumber. However, the plumber canceled the appointment the night before. Mr. McKelvey will try to schedule another appointment with the plumber.

- **Tinton Falls Flow Review**

Under the terms of the agreement, Tinton Falls is allowed to discharge 50,000 gallon per day into ESA's sewer system. Mr. Lewis and Mr. Johnson reviewed the summarized flow report. There were a few days' flows that exceeded 50,000 gpd which may be due to rain events. The average flow over eight weeks was about 35,000 gpd. The board members agreed to stay with the existing arrangement with Tinton Falls.

- **Fort Monmouth Redevelopment**

With regard to reusing the existing sewer in the Avenue of Memories in Fort Monmouth, the Authority told FMERA and the developer that although a survey performed 10 years ago indicated that the existing sewer in Avenue of Memories might be reusable, the developer is required to perform TV inspection to confirm no additional damages and send a tape to the Authority for review. At the present, Monmouth County owns the Right of Way. Mr. Lewis and Mr. McKelvey will follow up with Mr. Rick Harrison of FMERA.

- **Herbie Volner's Injury**

A hose on the Godwin by-pass pump broke loose while it was operating the wet well at the Lewis Street Pump Station. Mr. Volner was trying to move the hose to the nearest manhole. He tripped and fractured his right hip and had a total hip replacement surgery. Mr. Volner is receiving therapy at home and may be absent from work for two months. Because this is the second time the hose blew-off, Mr. Johnson will notify the supplier that Mr. Volner fell and broke his hip while attempting to move the hose due to the failure of the hose connection.

Since Mr. Volner has been working for the Authority for many years, the Board approved to compensate Mr. Volner the difference between the Workers' Compensation and his base salary.

As Mr. Volner will be gone for about two months, Mr. Caviglia was concerned about the labor situation in the Maintenance Department. Mr. Johnson reported that he will work with Municipal Maintenance Company (MMC), the Authority Emergency Contractor, in Mr. Volner's absence. If Mr. Volner needs more than two or three months to come back to work, Mr. Johnson suggested hiring a retired experienced person who had worked in this field before. He also recommended that Mr. Volner come back with light duty work.

Superintendent's Report *

Mr. Johnson offered his report with the following additions:

- **Vac-Con Truck Out of Service**

The Vac-Con Truck's transmission is broken down. Mr. Johnson is working with Mr. Olivadoti, Borough DPW Supervisor, on getting a rebuilt transmission. Mr. Dividido provided a quote for the transmission core swap by TransAxle in the amount of \$5,449.39. The Borough DPW will pay for 50% of the total cost which is \$2,724.69.

- **Borough Geographic Information System (G.I.S.) Mapping/ESA As-Built Plans**

Mr. Johnson has contacted Mr. Carbin, who retired from the Borough IT Department, regarding the G.I.S. mapping issue. Mr. Carbin told him Monmouth County has all the information that he had in the Borough. The Authority should work with the county G.I.S. coordinator to continue what he left off for our system. Mr. Johnson is trying to set up a meeting in August with the G.I.S. Service Manager of Monmouth County Division of Planning Offices.

- **Check Valves and Gate Valves Replacements**

While Municipal Maintenance Company (MMC) was conducting the annual preventative, maintenance, and inspection program at the Authority's pump stations, Mr. Johnson indicated that there are check valves and gate valves at four pump stations which need to be replaced. MMC provided a quote in the amount of \$27,680.00 for the replacement of the valves at the four stations. The Board approved replacing the valves in the worst condition at the two pump stations this year and the other two pump stations next year.

Mr. Caviglia offered a motion to authorize the replacement of the worst condition check valves and gate valves at the two pump stations in 2017 determined by the Authority Superintendent and approved by the Executive Director. The motion was seconded by Mr. Gaetano and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ben Caviglia, Anthony Gaetano, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Brian Charnick and Peter Berkley

Engineer's Report *

Mr. McKelvey presented his report with no additions.

UNFINISHED BUSINESS

- **Additional Space Issue**

Mr. Lewis reported that the Borough of Eatontown has renewed the court sharing agreement with the Borough of Tinton Falls. The Eatontown Municipal Court operation is going to stay in Tinton Falls Municipal Court. The renovation of the municipal building will be back on track.

- **Year 3 Capital Improvement Manhole Rehabilitation Project**

Year 3 Capital Improvement Manhole Rehab Project has been completed through April 18, 2017. The Authority approved the final payment of \$28,418.45 to National Water Main Cleaning Company on June 13th.

- **Notification to Brookwood Residents and Homeowners' Association Regarding Construction to Upgrade the Pumping Station**

The Authority sent a letter to the homeowner's association and neighboring property owners. Mr. McKelvey reported that T&M is in the process of getting shop drawings and reviewing it. The construction will start about a month or so.

- **Edmunds and Associates Additional Charges**

Mrs. Aderton has been working with Edmunds and Associates for a detail conversion for the Utility application. The Finance application will go live on January 1, 2018. Finance summary history will be converted at the end of 2017.

NEW BUSINESS

- **Resolution # 2017-07-01: Approving the Application of CVS Pharmacy, Highway 35, and Tinton Avenue, Block 201, Lot 10, 11 &12**

CVS Pharmacy has submitted plans for the demolition of an existing gasoline station and the construction of a CVS Pharmacy with drive-thru. The improvements will include one 6" lateral to connect the building to an existing 8" sewer main running through the property. The applicant has submitted the appropriate site plans, architectural plans, and engineering specifications for the construction of the premises and the connection to the sewer system. The Authority Engineer, John McKelvey of T&M Associates, has reviewed the plans submitted, and they have met the engineering requirements set forth in the Eatontown Sewerage Authority Rules and Regulations.

Based on the Authority Engineer's recommendation, Mr. Gaetano offered a Resolution granting approval of the CVS Pharmacy project subject to the payment of all required fees, performance bond in the amount of \$3,089.00, and providing the Authority with two full sets of signed and sealed final plans. The Resolution was seconded by Mr. Redd and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ben Caviglia, Anthony Gaetano, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Brian Charnick and Peter Berkley

BILLS

Resolution to authorize paying the bills in the amount of \$520,102.49 including the payment to TRWRA as submitted from the operating account in Kearny Bank was offered by Mr. Gaetano, seconded by Mr. Redd, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ben Caviglia, Anthony Gaetano, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Brian Charnick and Peter Berkley

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(July, 2017 Operating Expenses)	\$520,102.49
(August, 2017 Salaries)	+ \$ 35,486.74

Total Transfers:	\$555,589.23
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Resolution to authorize the monthly transfers from TD revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$520,102.49, to Kearny Bank payroll account for the payroll of August, 2017 in the amount of \$35,486.74 was offered by Mr. Gaetano, seconded by Mr. Caviglia, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ben Caviglia, Anthony Gaetano, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Brian Charnick and Peter Berkley

Resolution to authorize payments for capital improvements from Kearny Bank operating account to T&M Associates for the Brookwood Pump Station upgrades CA&I in the amount of \$848.58 and for the Year 3 Sanitary Sewer Manhole Rehab work in the amount of \$432.50, was offered by Mr. Gaetano, seconded by Mr. Redd, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Ben Caviglia, Anthony Gaetano, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Brian Charnick and Peter Berkley

ADJOURNMENT

With no further business to address, Mr. Caviglia moved to adjourn the meeting at 5:30 p.m.

Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***