

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on August 8, 2017 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Brian Charnick, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Link News and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall."

ROLL CALL

MEMBERS PRESENT: Brian Charnick
 Ben Caviglia
 Peter Berkley
 Herman Redd

MEMBERS ABSENT: Anthony Gaetano

ALSO PRESENT: Ted Lewis, Executive Director
 John Bonello, Attorney
 John McKelvey, Authority Engineer
 Richard Johnson, Superintendent
 Anita Andrus, Treasurer
 Michelle Hu, Assistant Treasurer

CITIZENS PRESENT No One

APPROVAL OF MINUTES

Mr. Caviglia moved to approve the minutes of the regular meeting held on July 11, 2017 as submitted. The motion was seconded by Mr. Redd and adopted on a unanimous voice vote.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Engineering Committee

- **Vac-Con Truck Repair**

Mr. Caviglia reported that the Vac-Con truck repair has been completed. Mr. Olivadoti and his DPW crew replaced the transmission on the weekend of August 5th and August 6th. The Authority will compensate them overtime for the work performed over the weekend.

Executive Director's Report *

Mr. Lewis presented his report with the following additions:

- **Third Quarter Taxes/Sewer Payments**

The borough tax bills were mailed out late. The grace period for the 3rd quarter tax payments has been extended to August 18, 2017. Mr. Lewis asked the Board if they have interest in extending the sewer payments' due date to August 18th as well. The Board discussed it and determined that the 3rd quarter payments will be subject to interest after August 10th because the Authority's bills went out in January, 2017 with the due date of August 1st on the 3rd quarter bill. The extension for taxes doesn't apply to sewer payments. Mrs. Andrus will put up a notice at the office window.

- **Voyagers' School, 215 Broad Street**

T&M Associates and the Authority performed an inspection and found that not all fixtures including floor drains were properly connected to the grease interceptor. Mr. McKelvey will send a letter to the school requiring correct connection.

- **Fort Monmouth Main Base Redevelopment**

There is a potential change in municipal boundaries that may put the Fort Monmouth bowling center and an Eatontown athletic field in Oceanport. FMERA is in the process of working on adjusting boundaries between Oceanport and Eatontown.

Superintendent's Report *

Mr. Johnson offered his report with the following addition:

- **Old Deal Road Pump Station Claim**

The Authority received a letter from JCP&L regarding the property damage that occurred at the Old Deal Road Pump Station on July 20, 2017. The letter indicated that there was no electric event that could have caused the electrical problem the station experienced. Since the problem was not a result of a malfunction on their system, the claim was denied. Electro Maintenance Inc. (EMI) has been working on the station's electric issues, so the Board would like to have Mr. Johnson contact EMI to request an inspection report indicating the evidence that caused the damage. The Authority will provide this report to JCP&L to get reimbursed for the repair cost that occurred at the station.

Engineer's Report *

Mr. McKelvey presented his report with the following additions:

- **Brookwood Pump Station Upgrades**

Mr. McKelvey continues to review the shop drawing submittals and is expecting the construction to start in October and take approximately a month to complete.

- **Authority Garage Parking Lot Paving**

While Mr. McKelvey and his crew were performing a survey for the paving at the garage parking lot, they discovered that a tree has fallen into the stream. As a result, it diverted flow and washed out a portion of the stream bank directly adjacent to the Authority's 27" main. The eroded stream bank is nearing the pipe, which could undermine the interceptor. Due to the emergency situation, the Board authorized Mr. Lewis to contact the Authority's Emergency Contractor to back fill and stabilize the stream bank and remove the fallen tree at the fence line immediately. Mr. Lewis will also research the easement for the property including the stream.

To address the stream erosion problem, Mr. Charnick offered a Resolution authorizing the Executive Director to contact J.F. Kiely Construction Company, the Authority Emergency Contractor, to go to the site with the Authority Engineer immediately and provide a proposal for the cleaning and restoration of the stream bank. The Resolution was seconded by Mr. Caviglia and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Ben Caviglia, Peter Berkley, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Anthony Gaetano

- **Howard Commons/Eatoncrest Pump Station**

Mr. McKelvey has been working with MidAtlantic Engineering Partners, American Properties' new engineer, who is taking over the Howard Commons redevelopment project. The firm is requesting a full set of original plans prepared by Maser Consulting for the rebuilding of the Eatoncrest Pump Station in 2005 and an asbuilt survey. Mr. Johnson will search and get it back to Mr. McKelvey.

UNFINISHED BUSINESS

- **Additional Space Issue**

Mr. Lewis reported that if the Borough will move forward with the building renovation work, the Authority has to determine its cost towards improvements. Mr. Lewis will be working with the Engineering Committee on the matter.

- **Edmunds and Associates Update**

Mrs. Aderton has provided a status report to Mr. Lewis for the Edmunds & Associates software update. The empty utility framework has been installed in the office and will be filled with the first draft of the Authority's data by the end of August. The training dates have not yet been set. Mrs. Aderton has been working with Edmunds and Associates on importing the water usage data from New Jersey American Water Company to the utility application for commercial properties.

NEW BUSINESS

- **Resolution # 2017-08-01: Approving the Application of LIDL Grocery Store, Highway 35, Block 1401, Lot 14**

The owner of property has submitted plans to construct a new grocery store to be known as LIDL. Two laterals are proposed for the service of the grocery store. One lateral will exit the building and convey flow from the proposed kitchen and discharge into a grease interceptor located at the north of the building and the second lateral will convey wastewater from the remaining areas for the store. The two laterals will combine into one 6" lateral with a total footage of 300 LF, which will connect into the existing sanitary sewer system on Highway 35. The applicant has submitted the appropriate site plans, architectural plans, and engineering specifications for the construction of the premises and the connection to the sewer system. The Authority Engineer, John McKelvey of T&M Associates, has reviewed the plans submitted, and determined that they have met the engineering requirements set forth in the Eatontown Sewerage Authority Rules and Regulations.

Based on the Authority Engineer's recommendation, Mr. Caviglia offered a Resolution granting approval of the LIDL Grocery Store project subject to the payment of all required fees, submission of a performance bond in the amount of \$25,008.40, and providing the Authority with two full sets of signed and sealed final plans. The Resolution was seconded by Mr. Redd and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Ben Caviglia, Peter Berkley, and Herman Redd
NEGATIVE: None
ABSTENTION: None
ABSENT: Anthony Gaetano

- **Resolution # 2017-08-02: Approving the Application of Galway Builders for 176 Broad Street, Block 1002, Lots 12.01 and 12.02**

Galway Builders (the applicant) has received approval to subdivide an existing lot (12) into two separate lots (Lots 12.01 and 12.02). The applicant has submitted the appropriate site plans, architectural plans, and engineering specifications for the demolition of the existing home and the construction of one single family home on each lot. The submitted plans include the connection of one of the new homes to the existing lateral as well as a new connection into the existing sanitary sewer for the other home. The Authority Engineer, John McKelvey of T&M Associates, has reviewed the plans submitted, and determined that they have met the engineering requirements set forth in the Eatontown Sewerage Authority Rules and Regulations.

Based on the Authority Engineer's recommendation, Mr. Caviglia offered a Resolution granting approval of the 176 Broad Street project subject to the payment of all required fees, submission of a performance bond in the amount of \$2,230.00, and providing the Authority

with two full sets of signed and sealed final plans. The Resolution was seconded by Mr. Redd and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Ben Caviglia, Peter Berkley, and Herman Redd
NEGATIVE: None
ABSTENTION: None
ABSENT: Anthony Gaetano

BILLS

Resolution to authorize paying the bills in the amount of \$27,738.25 from the operating account in Kearny Bank was offered by Mr. Charnick, seconded by Mr. Caviglia, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Ben Caviglia, Peter Berkley, and Herman Redd
NEGATIVE: None
ABSTENTION: None
ABSENT: Anthony Gaetano

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(August, 2017 Operating Expenses)	\$ 27,738.25
(September, 2017 Salaries)	+ \$ 35,486.74

Total Transfers: \$ 63,224.99

Resolution to authorize the monthly transfers from TD revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$27,738.25, to Kearny Bank payroll account for the payroll of September, 2017 in the amount of \$35,486.74 was offered by Mr. Charnick, seconded by Mr. Caviglia, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Ben Caviglia, Peter Berkley, and Herman Redd
NEGATIVE: None
ABSTENTION: None
ABSENT: Anthony Gaetano

Resolution to authorize payments for capital improvements from Kearny Bank operating account to T&M Associates for the Brookwood Pump Station upgrades CA&I in the amount of \$2,992.44 and for the paving at the Eatontown Sewerage Authority Garage in the amount of \$4,127.00 was offered by Mr. Charnick, seconded by Mr. Caviglia, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Ben Caviglia, Peter Berkley, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Anthony Gaetano

ADJOURNMENT

With no further business to address, Mr. Charnick moved to adjourn the meeting at 5:45 p.m.

Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***