

Executive Director's Report – October 10, 2017

FROM: Ted Lewis

RE: Monthly Report September / October 2017

1. **GIS System** – On Sept. 22 we (Brian, Herman, Rich & I) met with the E.D. of the Long Branch Sewerage Authority to assess their G.I.S. system. We will report in full at our meeting.
2. **Pension Seminar** – On October 18 Anita, Richard, Herb and Michelle will be attending a pension system seminar in Freehold.
3. **Monmouth Mall** – On September 29 I spoke to an engineer from Langan who wanted to meet with our engineering committee (and consulting engineer) to discuss changes they want to make to the existing sewer infrastructure in the Mall. As of this writing we are trying to set up a meeting – I will report further at the meeting.
4. **Additional Space** – The Borough Council discussed the building renovation project at their September 27 workshop and agreed to proceed with the Bond Ordinance with only one dissenting vote so it appears the project will proceed.
5. **Insurance Meeting** – On September 20 I spoke to Mike Avalone – he assured me that we are covered for “replacement cost” regardless of the values assigned to our various facilities. Mike explained he inserted some “place holder” values to address our concerns and we will be meeting later in the year to discuss the matter further.
6. **Brookwood P.S. Replacement** – As of this writing work at the site still has not started.
7. **Maintenance Building Repairs** – The bids for the re-paving of the driveway / parking area were opened on October 3 – three bids were received ranging from 119,000 to 156,000. T&M will review the bids and will probably have a recommendation for our meeting.
8. **Edmunds Software** – On Sept. 3 Anita, Michelle and Gloria ran an experiment to test the online payment system (using my account for test) and all seemed to go well: there is a fee of 2.95%.

CARRIED ITEMS:

9. **Howard Commons** – Nothing new this month
10. **Fieldstone Court** – No new information.
11. **Two Rivers / Borough Issue** – No new information.