

Executive Director's Report– September 11, 2018

FROM: Ted Lewis

RE: Monthly Report August / September 2018

1. **County RIM Program** – On August 20 we had a meeting (Peter Gloria and I) with county representatives regarding a shared services scanning system. The system seems an attractive alternative to trying to develop our own system from scratch although there is an annual fee of \$3,300. The system has many positive aspects which we can describe at our meeting. The Borough already uses the system.
2. **Banking Services** – Kearny Bank has advised they will no longer be paying for payroll service (ADP). Kearny has been covering this cost (currently about \$7,000 a year) since 2011.
3. **“Dough Life”** – After our meeting the engineer reviewed to proposal of “Dough Life” and concluded their proposed trap would be acceptable for their current proposal (no food preparation) but would require further review if there are any changes.
4. **Vac Con Truck** – On Sept. 7 Ben and I met with the Borough Administrator and Director of Public Works to discuss the breakdown in communications regarding the repair of the Vac Con Truck. During the meeting Ben raised concerns regarding the existing shared services agreement (which is due for renewal in November). The D.P.W. Director raised the idea of a new Vac Con truck purchased and owned jointly by the Authority and the Borough.
5. **Gianforte Meeting Request** – I have a call into Gianforte to set up the meeting he requested with our finance committee (Brian and Peter) to discuss major expenses anticipated in the future (Pump Station #12 and the main under Pleasure Bay).
6. **Office Network Upgrade** – The hardware is all in place and Gloria is working on tying it all together as time permits.
7. **G.I.S.** – During our meeting with the County’s “Shared Services” coordinator (see # 1 above) we asked about G.I.S. and they are going to get back to us.
8. **Resignation** – Anthony’s resignation was on the Borough Council agenda for acceptance at their August 22 meeting. The Borough does not have any applicants on file who are interested in serving on the Authority, so if any member knows of someone who might be interested please encourage them.
9. **Additional Space** – Nothing new to report.
10. **Water Co. Premise Number Issue** – I am working with the Attorney on this matter.