

## **Executive Director's Report– October 9, 2018**

FROM: Ted Lewis

RE: Monthly Report / October 2018

1. **County RIM Program** – We have not moved forward with this system yet – it may be possible to do it in house. Peter is scanning one of our boxes of documents to get an idea of how long it would take and how much it would cost to do it in house.
2. **Connection Fee Revisions** – On 10/1 we received a draft copy of the proposed changes per the recent amendments to state regulations. There is some confusion between the cover letter and the proposed revisions (“Sanitary Sewer Connections for New Construction on Existing Facilities” seems to be missing).
3. **CJHIF Dividend** – We have been notified that we will receive a dividend of \$12,935 from them this year, which will be the highest we have ever received.
4. **Pump Station Site Security** – Peter and I met with Comcast representatives on Sept. 28 to review security issues – they are working up concepts which should be available at our monthly meeting.
5. **Annual Audit** – Michelle and I are scheduled to meet with the Auditor on Oct 5 to review the draft of the audit – we will report further at the meeting.
6. **Vac Con Truck** – The truck had a Radiator issue – it was sent to the Borough garage and successfully repaired it without incident.
7. **Gianforte Meeting Request** – I spoke to Gianforte since our last meeting and it appears the need to meet with our Finance Committee has diminished do to changes since his request in June. Two Rivers is now planning to finance the P.S. #12 project (instead of paying cash over 2 or 3 years) so we will have a modest increase in our annual bill. The replacement under Pleasure Bay is in the preliminary planning stage.
8. **Office Network Upgrade** – The final connections must be made when the system is down – Gloria will handle it when time allows. Lori was able to get a new router to replace the one that has been malfunctioning.
9. **Board Vacancy** – We have an applicant for the opening – Jeanna Migliaccio – she has completed the Borough's form and should be discussed at a future Council meeting. We invited her to our October meeting, but she will not be able to attend due to a work commitment.
10. **Additional Space** – Nothing new to report.
11. **Water Co. Premise Number Issue** – I am working with the Attorney on this matter.