

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on September 11, 2018 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Chairman, Brian Charnick, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Link News and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall."

## **ROLL CALL**

MEMBERS PRESENT:            Brian Charnick  
                                     Ben Caviglia  
                                     Herman Redd

MEMBERS ABSENT:            Peter Berkley

ALSO PRESENT:                Ted Lewis, Executive Director  
                                     John Bonello, Attorney  
                                     Christine Ballard, Authority Engineer  
                                     Richard Johnson, Superintendent  
                                     Michelle Hu, Treasurer  
                                     Gloria Aderton, Assistant Treasurer

CITIZENS PRESENT            None

## **APPROVAL OF MINUTES**

Mr. Caviglia moved to approve the minutes of the regular meeting held on August 14, 2018. The motion was seconded by Mr. Redd and adopted on a unanimous voice vote.

## **REPORTS OF COMMITTEES, MEMBERS, & ENGINEER**

### **Engineering Committee**

Mr. Caviglia brought up the issue of the vandalism at the Old Deal Road pump station and, after speaking with Mr. Johnson, it was agreed to wait for the state inspection before making too many changes to avoid implementing something which may need to be reversed. In the meantime, the manual switches at the pump stations have been secured behind locking covers. Mr. Charnick suggested contacting the AEA (Association of Environmental Authorities), of which the Authority is a member, to see how other entities handle pump station security issues.

### **Executive Director's Report \***

Mr. Lewis presented his report with the following additions:

- **Vac-Con Truck**

There was some additional discussion regarding the Department of Public Work's suggestion to purchase a new Vac-Con truck as a joint effort with the Borough. This had been floated as a possibility back when the current truck was purchased and ultimately the Authority purchased the truck and entered into a cost-sharing agreement with the Borough for repairs and usage over a certain amount of hours. This will be an ongoing topic of discussion as the truck is aging and eventually repair costs may become prohibitively expensive.

- **Office Network Upgrade**

It was noted that the main office lost internet connectivity for a few hours one morning until office personnel were able to locate and reset the Verizon cable modem.

### **Superintendent's Report \***

Mr. Johnson presented his report with the following additions:

- **Old Orchard Pump Station**

Mr. Caviglia requested a status update on the cracks discovered in the wet well at the Old Orchard pump station and if they pose an environmental concern. Mr. Johnson noted that the problem is with groundwater entering the wet well as opposed to sewage exiting the system. The wet well was installed in 2004 and, based on the input from T&M's structural engineer, the cracks are most likely the result of the wet well settling after possibly not being installed completely level. Mrs. Ballard said her office is going to be doing further analysis and working up options on repairing or replacing the wet well. Replacing it would be an expensive undertaking so they will be presenting some cost alternatives. Mr. Johnson suggested closing off the inlet and measuring how much water is entering the system over a period of time to get a better picture of the extent of the problem; Mrs. Ballard agreed this would be a good idea.

### **Engineer's Report \***

Mrs. Ballard presented her report with the following additions:

- **Fort Monmouth, Sun Eagles**

Mrs. Ballard noted the Authority will eventually be entering into an agreement with Tinton Falls to install a submeter to calculate flow and determine sewer charges for the proposed development at Sun Eagles. Once Martelli Homes posts escrow, she will work with Mr. Bonello to draft an agreement.

- **Fort Monmouth, Army Landfill Closures and Remediation**

The Army has requested approval to perform excavations related to landfill closures and remediation on an Authority easement. In order to protect the Authority's interest, Mrs. Ballard recommends that an engineer be on-site during the excavations to observe and monitor

any work done near the sewer line. The Army will need to post escrow in the amount of \$5,000 to cover the cost of the engineer.

***Mr. Charnick offered a Resolution approving the Army's request to perform excavations and remediation on the Authority's easement contingent upon the posting of \$5,000 in escrow to cover the cost of an engineer from T&M to be on-site for the duration of the work. The resolution was seconded by Mr. Redd and adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Brian Charnick, Ben Caviglia, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley

- **12 Main Street, Proposed Soil Borings related to Remediation**

The owners of the property located at 12 Main Street have hired an environmental remediation firm to take soil samples in an area around and on an Authority easement and have requested approval to perform the work. The Authority engineer is amenable to allowing the work, provided that the owner posts escrow to cover the cost of having an inspector on-site to ensure no damage is done to the sewer line. Mrs. Ballard will be sending a formal letter to the owner detailing the requirements.

- **Updating Rules and Regulations**

Mrs. Ballard recommended updating the Authority's Rules and Regulations to reflect the legislation changes which were recently adopted by the State of New Jersey. The new statute will allow the Authority to charge connection fees based on anticipated increases in flow for new development projects or modifications to existing developments.

***Mr. Caviglia offered a Resolution authorizing the modification of the Rules and Bylaws pertaining to connection fees and the amounts thereof to reflect the current statutes. The existing Rules and Regulations are hereby amended to reflect the current statutes, as amended. The resolution was seconded by Mr. Redd and adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Brian Charnick, Ben Caviglia, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley

## UNFINISHED BUSINESS

- **Additional Space Issue**

No updates to report.

- **FMERA Update**

Mr. Charnick noted that at the last FMERA meeting he attended there were some modifications being considered to the Eatontown and Oceanport boundaries within Fort Monmouth. Mr. Bonello expressed concern that this is not an issue that can be done in such a simple fashion as township boundaries predate the Fort and there are statutory procedures to follow.

- **Geographic Information System Update**

A procedure was put in place to contact the GIS personnel at the County Board of Health.

- **Office Network Upgrade**

No updates to report.

- **NJEIT Application and Asset Management Program**

Mr. Lewis spoke with Mr. Gianforte of TRWRA and noted that the large capital improvement projects discussed at previous meetings may not be as expensive as originally thought. There is no additional status update or timeframe for these improvements yet. The Finance Committee will be meeting with Mr. Gianforte sometime in the future for further discussion on this issue.

## **NEW BUSINESS**

- **Discussion of New State Law Regarding Sewer Connection Fees**

This issue was discussed as part of Engineer's report.

- **12 Main Street Easement Access**

This issue was discussed as part of Engineer's report.

- **ESA Sanitary Sewer Easement at Fort Monmouth Landfill FTMM-02**

This issue was discussed as part of Engineer's report.

- **Resolution #2018-09-01: Granting a Waiver From the Requirement for a Grease Trap to Dough Life at Monmouth Mall, Block 2201, Lot 1.02**

After meeting with the engineer from Dough Life, the Authority engineer recommended approving a waiver from the requirement for a grease trap based on the nature of the applicant's business which does not involve cooking or food preparation.

***Mr. Charnick offered a Resolution granting a waiver from the Requirement for a grease trap to Dough Life at Monmouth Mall, Block 2201, Lot 1.02. The resolution was seconded by Mr. Caviglia and adopted on the following roll call vote:***

**ROLL CALL**

AFFIRMATIVE: Brian Charnick, Ben Caviglia, and Herman Redd  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: Peter Berkley

**BILLS**

***Resolution to authorize paying the bills in the amount of \$26,137.38 as submitted from the operating account in Kearny Bank was offered by Mr. Charnick, seconded by Mr. Redd, and adopted on the following roll call vote:***

**ROLL CALL**

AFFIRMATIVE: Brian Charnick, Ben Caviglia, and Herman Redd  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: Peter Berkley

**APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS**

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(September, 2018 Operating Expenses)	\$ 26,137.38
(October, 2018 Salaries)	+ \$ 33,993.67
	<hr/>
Total Transfers:	\$ 60,131.05

***Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$26,137.38, to Kearny Bank payroll account for the payroll of October, 2018 in the amount of \$33,993.67 was offered by Mr. Charnick, seconded by Mr. Redd, and adopted on the following roll call vote:***

**ROLL CALL**

AFFIRMATIVE: Brian Charnick, Ben Caviglia, and Herman Redd  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: Peter Berkley

**ADJOURNMENT**

With no further business to address, Mr. Charnick moved to adjourn the meeting at 5:50 p.m.

---

Assistant Treasurer

***\* All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***