

## **Executive Director's Report– November 13, 2018**

FROM: Ted Lewis

RE: Monthly Report October / November 2018

1. **Personal** – I used 2 weeks of vacation time during this period - as a result this report is being written much earlier than usual – I will update matters at the meeting.
2. **Fort Monmouth / Army Engineers** – The Corps of Engineer representative responsible for the environmental cleanup work is objecting to the idea that they should pay for our engineer to be on site monitoring the work. His latest threat is that he will wait until the 50-year easement expires (next year) and then not renew the easement. FMERA reports they have not taken ownership of the property due to the environmental issues. I discussed the matter with FMERA who assure me that it is an empty threat. In the meantime, I advised the Corp rep that he can make his case for an exception to our Board by letter.
3. **County RIM Program** – Peter has been communicating with the County Shared Services Coordinator on this matter and we are including the emails in the packet for your information.
4. **Pump Station Site Security** – I spoke with Peggy Gallos of AEA – she will put out a message to members soliciting information on any problems other members may have had with pump station security and how members handle security in general.
5. **2019 Budget** – Michelle and I have been working on the 2019 budget and plan to get it to the auditor for his review prior to our meeting.
6. **Office Network Upgrade** – Gloria continues to work on the upgrade and will have a report at the meeting.
7. **Board Vacancy** – The Borough Council has not acted on the application of Jeanna Migliaccio to fill the vacancy – I will check with the Clerk and perhaps have additional information for our meeting. Ms. Migliaccio plans to be at our meeting, so she can meet the members.
8. **Additional Space** – Nothing new to report.
9. **Water Co. Premise Number Issue** – Quick Check has advised they do not want a credit to their account – they want cash which will be on the agenda.

***CARRIED ITEMS:***

**Asset Management / Long Range Facilities Planning**

**J.I.F. Tech Standards**

**Future Sewer Rate Increase**

**Howard Commons** – Nothing new this month

**Fieldstone Court** – No new information.

**Two Rivers / Borough Issue** – No new information.