

## **Executive Director's Report– December 11, 2018**

FROM: Ted Lewis

RE: Monthly Report November / December 2018

1. **Vac Con Truck** - Ben and I met following our last meeting to review the details of the agreement with the Borough – Ben was satisfied with the contract provisions.
2. **Old Orchard Pump Station** – Rich and his crew pumped out the well so that he and Ben could check the extent of the cracking. He reports that currently infiltration is minimal but the movement is impacting the pump mounts and clearances. The engineer reviewed the plans (2006) and feels soil testing is needed to determine if piles may be needed for support. She is currently soliciting proposals for the work.
3. **Fort Monmouth / Army Engineers** – I have not heard anything regarding the schedule for the work.
4. **County RIM Program** – Peter reports that the County Shared Services Coordinator responded to all his questions and he recommends that we join the system (\$3,300 per year) and then begin to plan how we will get our files into the system.
5. **Pump Station Site Security** – The AEA put out our security question on November 27 and we are waiting to see if any other members respond with issues they may have had and what action they undertook.
6. **2019 Budget** – The budget has been approved by the state for adoption at our meeting – we will also have a public hearing on the 2019 connection fee.
7. **Office Network Upgrade** – The upgrade will be complete once we tie all the office computers together – the work will have to be done when the office is closed – most likely a Saturday. Given how busy everyone is this time of year we have not yet scheduled the work.
8. **Additional Space** – Nothing new to report.
9. **Water Co. Premise Number Issue** – C&H objected to the retroactive bill they received - a representative may come to the meeting to explain their complaint (they claim much of the usage is a lawn watering system and a review of their water bill suggests that may well be the case).