

## **Executive Director's Report – March 12, 2019**

FROM – Ted Lewis

RE: Monthly Report – February / March 2019

- 1. Lining Project** – We held a pre-construction meeting on Feb. 26; Contracts are being signed and shop drawings submitted. Work should begin in 4 to 6 weeks.
- 2. Emergency Response Plans** – Peter, Rich, Michelle, Gloria and I met twice during the month to review and update the Authority's plans for addressing emergency situations. We have also reached out to the local Office of Emergency Management for any input they have for our place in the municipality's plan.
- 3. Sun Eagles Agreement** – I have not heard anything new on this issue.
- 4. Old Orchard Pump Station** – The engineer is working on a proposal to replace the pump station – we met with the engineer to review the options and we are currently trying to locate exactly where and how large our easement is.
- 5. Fort Monmouth / Army Engineers** – I received a call from Bruce Steadman of FMERA who suggested we give him a letter requesting an extension of our easement through the Fort and he would work with the "Environmental Coordinator" to get it renewed. We are searching our files to retrieve the technical data regarding the location – the engineer's office is assisting in this effort.
- 6. GIS System** – The GPS antenna that we arranged to rent has arrived and the crew has begun the locating of manholes.
- 7. County RIM Program** – We are waiting to hear from the county so we can secure scanning equipment compatible with their system.
- 8. Office Network Upgrade** – We are holding off on the conversion – work on the GIS and RIM programs are taking precedence (not to mention the quarterly payment rush).
- 9. Premise Number / Billing Issue** – We are receiving payments (both installment and full balances) from all of those who were underbilled, except for Circle BMW and 5 Star Aquatics. Mr. Bonello is preparing a follow up letter to Circle BMW.
- 10. "Government Strategy Group"** – The meeting for the presentation of the recommendations of this group was canceled due to weather and I have not heard of the presentation being rescheduled.
- 11. M.C. Improvement Authority** – Ben and I attended the information meeting of the MCIA in Freehold on Feb. 26 – Ben will report further at the meeting.