

Executive Director's Report – May 14, 2019

FROM – Ted Lewis

RE: Monthly Report – April / May 2019

- 1. Lining Project** – The engineer's office issued the notice to proceed on March 26. The anticipated completion date is June 24. We did receive a complaint from 76 Broad Street claiming the work caused a back up and they want to be compensated for clean up costs.
- 2. Staff Changes** – We are working on scheduling Herb to take classes and the test to secure his "C-2" certification. I contacted Don Orpen of the DEP and explained our situation and he responded that we could have a 6 month "grace period" for Herb to get his certification (6 months from Richard's official retirement date would be December 1) We are also advertising for the "maintenance 2" position in newspapers, online and through the AEA.
- 3. Old Orchard Pump Station** – We met on 4/17 at the engineer's office to try to establish the exact location of our current easement before approaching Old Orchard regarding any needed changes. T&M hired a title research company working on the issue and it turns out that the existing pump station extends over the easement. We are planning a meeting with the property owner (Old Orchard CC) to try to resolve the matter.
- 4. DCH Easement** – Herb reported that the development of the new site for DCH Ford cuts off the path they have been using to get to 2 manholes, (we still have an easement but the path being used was not on our easement). The engineer is working with the developer's engineer to try to work out a plan which would prevent the need for us to cut down all the trees in our easement and the neighborhood furor that would result.
- 5. Fort Monmouth / Army Engineers** – Following our last meeting I emailed Bruce Steadman of FMERA confirmation of our position that we will not require the Army to pay for an inspector to monitor their work. He sent it on to the Army representative – a representative of the Army Corps responded asking for "Specs, Routes Schematics, Maps" – 50 year old records we are having trouble locating.
- 6. GIS System** – Our field personal completed siting the remaining manhole locations and the rented GPS antenna has been returned.
- 7. County RIM Program** – Following a meeting on April 10th with a representative of Sunrise (who will set up a basic filing system), Gloria has a scanner up and working. Another meeting is being set up as of this writing.
- 8. Premise Number / Billing Issue** – Mr. Bonello's letter to Circle BMW had the desired effect – they offered to pay the full amount in 4 payments over 48 months.
- 9. Office Network Upgrade** – We are still holding off on the conversion due to other commitments.
- 10. Emergency Response Plans** – There was no activity on this item during the month.
- 11. Sun Eagles Agreement** – I have not heard anything new on this issue.