

## **Executive Director's Report – July 9, 2019**

FROM – Ted Lewis

RE: Monthly Report – June / July 2019

- 1. Insurance Dividend** – The Central Jersey Health Insurance Fund authorized a dividend to the members of 6.5 million – our share is \$45,406 which we have opted to receive by check (on the advice of our auditor).
- 2. JCP&L Damage Tinton Ave.** – At our last meeting we reported that JCP&L caused damage to a lateral while installing a new pole. We filed a claim for the cost (\$14,000+) of the repair but the claim was rejected by the utility; we will turn the matter over to Mr. Bonello.
- 3. FMERA** – We contacted FMERA regarding the lack of progress on a long-term plan for sewer service in the main base area of Fort Monmouth and they requested that we meet with them – the meeting is set for 3:30 on July 10.
- 4. Lining Project** – The engineer's office has approved payment request #1 for this project for roughly 30% of the total project. The contractor has also requested an extension of time which will not affect the cost of the work.
- 5. Staff Changes** – We have interviews scheduled with two of the applicants on July 5 and are working on interviews for other candidates – we now have six applications. Mr. Bonello will report on the issues involving the payout for unused sick time.
- 6. Old Orchard Pump Station** – Mr. Bonello has written to Old Orchard's attorney requesting a meeting – our efforts to contact the local administration have not been successful.
- 7. DCH Easement** – The engineer reports she has not heard back from the developer regarding adjusting our easement.
- 8. Fort Monmouth / Army Engineers** – On June 24 I exchanged emails with Ronn Giang of the Corps of Engineers, and he advised that they are in the process of drafting an extension of our easement which he said expires in October
- 9. GIS System** – With the manholes located Gloria is inserting information on the mains connecting the manholes (she has about 30% done); we may want to use the same consultant who put the manhole data into the system, depending on how long it takes.
- 10. County RIM Program** – We have a request on the agenda to purchase a scanner (we are now using a unit loaned to us by Peter) that will allow us to scan material directly into files.
- 11. Premise Number / Billing Issue** – we received the first of the 4 payments from Circle BMW for the undercharge. The payment was for \$6,285.
- 12. Personal** – I will be away for the August meeting; I will try to have my report finished before I leave.