

The regular meeting of the Eatontown Sewerage Authority began at 5:37 P.M. in the Borough Hall, 47 Broad Street, Eatontown, New Jersey on November 12, 2019 following a celebration of Mr. Caviglia's retirement after many years of service to the Authority as a Board member. The Chairman, Brian Charnick, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Link News and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall."

ROLL CALL

MEMBERS PRESENT: Brian Charnick
Herman Redd
Peter Berkley
Jeanna Migliaccio
Matthew Jacobs

ALSO PRESENT: Ted Lewis, Executive Director
Herb Volner, Superintendent
John Bonello, Attorney
Christine Ballard, Authority Engineer
Michelle Hu, Treasurer
Gloria Aderton, Assistant Treasurer
Lori Flynn, Office Clerk

CITIZENS PRESENT None

APPROVAL OF MINUTES

Mr. Charnick moved to approve the minutes of the regular meeting held on October 8, 2019. The motion was seconded by Mr. Redd and adopted on a unanimous voice vote.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Engineering Committee

There was no Committee Report.

Executive Director's Report *

Mr. Lewis presented his report with the following additions:

- **Sun Eagles Area**

Mr. Lewis and Mrs. Ballard are still working with their counterparts in Tinton Falls as well as Mr. Talerico, Eatontown's mayor, to arrive at an agreement which is acceptable to both parties. One of the primary points of contention is the difference in billing rates for commercial properties as Tinton Falls charges a rate that is approximately 70% higher than the Authority's rate. The Authority will bill the customer at their standard sewer rate and Tinton Falls will, in turn, bill the Authority at their standard sewer rate which will leave the Authority in a perpetual deficit. This issue needs to be addressed and somehow resolved in the agreement. The Authority is waiting for Tinton Falls to submit a revised draft agreement.

- **Vac-Con Truck**

Based on the financing schedule and anticipated availability of funds, the Authority is expecting to order the new truck in late December or early January and delivery will be approximately 12 weeks later.

- **Old Orchard Pump Station**

Mr. Lewis spoke with Mr. Kiely earlier today and was informed that Mr. Kiely has been unable to obtain a consensus among the ownership of Old Orchard to move ahead with the proposed easement changes and construction of a new pump station. Time is of the essence as the pumps will eventually be unable to operate given the rate of deterioration of the wet well. Mr. Bonello is going to send a letter advising the ownership of Old Orchard that the Authority will be forced to move ahead with eminent domain proceedings if this issue isn't resolved quickly.

Superintendent's Report *

Mr. Volner presented his report with no additions.

Engineer's Report *

Mrs. Ballard presented the engineer's report with the following addition:

- **Change to Authority's Rules and Regulations**

Currently, at the close out of projects, developers are required to submit as-built drawings on mylar as well as three printed copies. Mrs. Ballard has submitted proposed changes which update the rules and regulation to require developers to submit a signed electronic copy of final as-built drawings as well as AutoCAD and GIS (shapefile) versions.

Mr. Berkley offered a Resolution to approve the proposed changes to the Authority's Rules and Regulations pending review and approval by the Authority's attorney. The resolution was seconded by Mr. Charnick and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, Peter Berkley, Jeanna Migliaccio, and Matthew Jacobs

NEGATIVE: None

ABSTENTION: None

ABSENT: None

PROGRESS OF PROJECTS

- **Old Orchard Pump Station Wet Well Replacement**

Status as noted previously.

UNFINISHED BUSINESS

- **NJEIT Application and Asset Management Program**

If the Authority applies for funding through this program, there will need to be an asset management program in place. Ongoing issue.

- **Emergency Incident Plans**

Mr. Berkley continues to work on the plans and anticipates having a first draft ready soon.

- **75 Tinton Avenue Emergency Lateral Repair**

Mr. Lewis noted that there has been no additional communication from JCP&L regarding the Authority's claim for damages. Mr. Bonello continues to work on this issue from a legal standpoint.

NEW BUSINESS

- **Introduction of 2020 Budget**

Mr. Berkley requested that Mr. Lewis ask the auditor if it would be possible to amend the budget next year to include funds for asset management. It was also mentioned that there is currently no allocation of funds for the Old Orchard pump station replacement. Mr. Lewis will discuss these concerns with the auditor. In the meantime, it was agreed that the budget will be introduced and approved so as to maintain the submission schedule set by the state.

Mr. Charnick offered a Resolution approving the introduction of the 2020 budget for the Authority. The resolution was seconded by Mr. Redd and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, Peter Berkley, Jeanna Migliaccio, and Matthew Jacobs
NEGATIVE: None
ABSTENTION: None
ABSENT: None

- **Resolution Approving 2020 Budget for State Review**

The Authority will submit the budget as introduced to the state for review.

Mr. Charnick offered a Resolution to approve the Authority's 2020 budget for state review. The resolution was seconded by Mr. Redd and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, Peter Berkley, Jeanna Migliaccio, and Matthew Jacobs
NEGATIVE: None
ABSTENTION: None
ABSENT: None

- **Resolution #2019-11-01: Setting Forth Reasons for Delay in Approving 2020 Budget**

The Authority's auditor prepared a resolution outlining the reasons for the delay in approving the 2020 budget.

Mr. Charnick offered a Resolution which set forth the reasons for the delay in approving the Authority's 2020 budget. The resolution was seconded by Mr. Redd and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, Peter Berkley, Jeanna Migliaccio, and Matthew Jacobs
NEGATIVE: None
ABSTENTION: None
ABSENT: None

- **Resolution #2019-11-02: Close-out of Sewage Collection System Rehabilitation Project**

The Authority's engineer has determined that the work has been satisfactorily completed and recommends closing out the sewage collection system rehabilitation project.

Mr. Charnick offered a Resolution to close out the sewage collection system rehabilitation project. The resolution was seconded by Mr. Redd and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, Peter Berkley, Jeanna Migliaccio, and Matthew Jacobs
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

- **Resolution #2019-11-03: Authorizing the Purchase and Financing of a New VacCon Truck**

This resolution was passed at a special meeting last week and is listed here for the sake of completeness.

Mr. Charnick offered a Resolution to authorize the purchase and financing of a new Vac-Con truck. The resolution was seconded by Mr. Berkley and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, Peter Berkley, and Jeanna Migliaccio
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: Matthew Jacobs

BILLS

Resolution to authorize paying the bills in the amount of \$35,543.25 as submitted from the operating account in Kearny Bank was offered by Mr. Charnick, seconded by Mr. Redd, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, Peter Berkley, Jeanna Migliaccio, and Matthew Jacobs
 NEGATIVE: None
 ABSTENTION: None
 ABSENT: None

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:	
(October 2019 Operating Expenses)	\$ 35,543.25
(November 2019 Salaries)	+ \$ 32,028.04
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Total Transfers:	\$ 67,571.29

Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$35,543.25, to Kearny Bank payroll account for the payroll of December, 2019 in the amount of \$32,028.04 was offered by Mr. Charnick, seconded by Mr. Redd, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, Peter Berkley, Jeanna Migliaccio, and Matthew Jacobs

NEGATIVE: None

ABSTENTION: None

ABSENT: None

ADJOURNMENT

With no further business to address, Mr. Berkley moved to adjourn the meeting at 6:15 p.m.

Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***