

## **Executive Director's Report – September 08, 2020**

FROM – Ted Lewis

RE: Monthly Report – August / September 2020

- 1. Pandemic Conditions** – There has been very little change in our operations since last month. The Borough Hall is still closed to the public (except by appointment); most Borough employees are working in the building, but given the fact that our office is only 240 square feet our office staff is predominantly working from home. Herb and his crew are working normally and with the office staff working remotely the fact is that everything that needs to be done is getting done
- 2. Sun Eagles Area** – We have not heard anything from the developer since the Board agreed to accept responsibility for the sewer infrastructure in private roads. On September 1, the applicant's engineer claimed the owner had issued a check for the balance of the escrow shortfall; according to earlier statements this check has been in the mail since June – we have not received it.
- 3. Audit / Budget** – The Auditor advised that a draft of the audit will not be ready for the meeting; in the meantime, Michelle and I have begun work on the 2021 budget. A quick review of the 2020 budget to date suggests that we will have no problems since our largest expense, Two Rivers was less than expected.
- 4. Document Scanning** - Mr. Bonello reviewed the proposal from Alternative Micro and found it to be in order – Peter and Gloria will be working with them to get the process started.
- 5. Old Orchard Pump Station** – John Bonello has been in contact with our consulting attorney at the Cleary firm and directed them to proceed with the filing since the discussions with the owner's attorney don't seem to be making any progress.
- 6. FMERA Bowling Alley** – I have nothing new to report on this item this month
- 7. JCP&L Damage Tinton Ave.** – I have no new information on the status of the suit that has been filed.
- 8. GovDeals Surplus Equipment Sale** - Herb is putting together a list of surplus equipment (in addition to the old Vac Con truck) that can be sold – we will distribute the list to board members for their review once it is complete.
- 9. Mall Development** – The contractor is pushing for the approval on the medical building but as of this writing they have not paid the fees due. We also have not heard anything regarding the cleaning of the main sewer line which was discussed last month.