

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on May 11, 2021 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The majority of the attendees participated via Zoom audio and/or video teleconference due to the current pandemic. The Chairman, Brian Charnick, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Link News and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

## **ROLL CALL**

MEMBERS PRESENT: Brian Charnick  
Herman Redd  
Kenneth East

ALSO PRESENT: Ted Lewis, Executive Director  
Herb Volner, Superintendent  
Stephen Schreiber, Authority Engineer  
Michelle Hu, Treasurer  
Gloria Aderton, Assistant Treasurer

MEMBERS ABSENT: Peter Berkley  
Jeanna Migliaccio

ALSO ABSENT: Lori Flynn, Office Clerk

CITIZENS PRESENT: None

## **APPROVAL OF MINUTES**

Mr. East moved to approve the minutes of the regular meeting held on April 13, 2021. The motion was seconded by Mr. Charnick and adopted on a unanimous voice vote.

## **REPORTS OF COMMITTEES, MEMBERS, & ENGINEER**

### **Engineering Committee**

There was no committee report.

- **GIS/RIM**

The vendor digitizing the Authority's archived documents has completed the most recent 10 years' worth of documents and last week picked up additional boxes of older documents.

Mr. Charnick reiterated his suggestion from last month that the Authority review the sample asset management plans pertaining to small utilities which the AEA has on their website. Mr. Lewis will discuss with Mr. Berkley and research further. They will also review the ongoing GIS project to determine next steps.

### **Executive Director's Report \***

Mr. Lewis presented the Executive Director's report with the following additions:

- **Old Orchard Pump Station**

Mr. Bonello said that the Notice of Taking has been filed and the funds posted in court so now the Authority officially owns the easement and can move ahead with replacing the pump station. Mr. Schreiber will have his team finish the site plans so the project can be put out for bid as soon as possible.

- **Borough Take Over**

Mr. Bonello is of the belief based on past experience with a neighboring town that this issue will ultimately boil down to money. He is going to contact the Borough's attorney to get further information.

**Superintendent's Report \***

Mr. Volner presented the Superintendent's report with no additions. The Board congratulated Mr. Volner on successfully obtaining his C2 license.

**Engineer's Report \***

Mr. Schreiber presented the Engineer's report with no additions.

**PROGRESS OF PROJECTS**

- **Old Orchard Pump Station Replacement**

Status as noted previously in Executive Director's report.

**UNFINISHED BUSINESS**

- **75 Tinton Avenue Emergency Lateral Repair**

No updates at this time.

- **Sun Eagles Golf Club Sewer Application**

The application was approved at the last board meeting with the contingency that the developer receives a TWA permit. Mr. Schreiber noted that the developer is still in the process of re-applying for the TWA permit after the state lost their original application.

- **ESA Emergency Response Contract (2021-2024)**

Mr. Schreiber has the bid opening scheduled for June 2, 2021 so that the contract can be awarded at the June board meeting.

**NEW BUSINESS**

- **Resolution #2021-05-01: Approving the Application of Monmouth Plaza Enterprises, LLC, 133 Highway 35, Block 1304, Lot 21.01**

*Resolution to approve the application of Monmouth Plaza Enterprises, LLC, was offered by Mr. Charnick, seconded by Mr. Redd, and adopted on the following roll call vote:*

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, and Kenneth East

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley and Jeanna Migliaccio

- **Herb Volner Pay Raise – Passing an Examination of C2 Collection License**

***Resolution to approve raising Mr. Volner’s salary by \$5,000 for receiving his C2 Collection license was offered by Mr. Charnick, seconded by Mr. Redd, and enthusiastically adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, and Kenneth East

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley and Jeanna Migliaccio

**BILLS**

***Resolution to authorize paying the bills in the amount of \$32,113.61 as submitted from the operating account in Kearny Bank was offered by Mr. Charnick, seconded by Mr. East, and adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, and Kenneth East

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley and Jeanna Migliaccio

**APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS**

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(May 2021 Operating Expenses)	\$	32,113.61
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(June 2021 Salaries)	\$	33,484.96
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Total Transfers:	\$	65,598.57
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***Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$32,113.61, and to Kearny Bank payroll account for the payroll of June 2021 in the amount of \$33,484.96, was offered by Mr. Charnick, seconded by Mr. Redd, and adopted on the following roll call vote:***

ROLL CALL

AFFIRMATIVE: Brian Charnick, Herman Redd, and Kenneth East

NEGATIVE: None

ABSTENTION: None

ABSENT: Peter Berkley and Jeanna Migliaccio

***Resolution to authorize payment for capital improvements from the Kearny Bank operating account to Cleary Giacobbe Alfieri Jacobs, LLC, in the amount of \$6,830.00 for work relating to the Old Orchard PS***

***Easement and to T&M Associates in the amount of \$350.99 for work relating to the Fort Monmouth Easement Retracement was offered by Mr. Charnick, seconded by Mr. East, and adopted on the following roll call vote:***

**ROLL CALL**

AFFIRMATIVE: Brian Charnick, Herman Redd, and Kenneth East  
NEGATIVE: None  
ABSTENTION: None  
ABSENT: Peter Berkley and Jeanna Migliaccio

**ADJOURNMENT**

With no further business to address, Mr. Charnick moved to adjourn the meeting at 5:40 p.m.

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Assistant Treasurer

***\* All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***