

## **Executive Director's Report – July 13, 2021**

FROM – Ted Lewis

RE: Monthly Report – June / July 2021

**1. Pandemic Aftermath** - The Borough Hall re-opened to the public in mid-June and is currently functioning at near normal conditions. The Borough Council advises they will continue to have meetings by zoom, but I believe the Authority can have in-person meetings if the members wish to (we would need to publish the change and were unable to do so in time for the July meeting).

As a result of our experience during the past 15 months, it became clear that the administrative staff can work remotely without any loss of efficiency. Gloria and Michelle have developed a schedule to alternate remote workdays which would lessen the overcrowded office conditions we have been dealing with for years. This would not be in effect for high office activity periods like bill payment cycles.

**2. Contract Bids** – We received bids for the Pump Station Maintenance on June 30 – they are being reviewed by the engineer and attorney – we anticipate making an award at the July meeting. The apparent low bidder is Municipal Maintenance – the same firm that has been doing the work for the last 3 years.

**3. Borough Take Over** – I have not had any word from the Borough about what information or data they might need to make a decision as to whether they want to move forward on the issue. Mr. Bonello has spoken to the municipal attorney and may be able to report more at our meeting.

**4. Fort Monmouth Easement** – We have been responding, as quickly as possible, to the Corp of Engineers as they requested additional information, re-signed documents, etc. I am hopeful that this easement renewal (the location of the easement has not changed) will be finished soon.

**5. Old Orchard Pump Station** – We will be authorizing a payment to DEP for the Treatment Works Approval (TWA) at the meeting so that the approval process can move forward. The engineer will report on the status of the bid documents at the meeting.

**6. Sun Eagles Area** – Steve reports that the TWA has been approved by the DEP, so the sewer work, including the meter pit, can move forward. We did hear from the Tinton Falls engineer regarding the fact that without the meter, there is no way of knowing how much flow is coming out of Sun Eagles and going on to their bill. Steve is working with him since both engineers are with T&M.

**7. JCP&L Damage Tinton Ave.** – I have nothing new to report on this matter. (Actually, I was called for jury duty the week of June 28 – so it appears that court issues are beginning to move).