

The regular meeting of the Eatontown Sewerage Authority was held at 5:15 P.M. on February 8, 2022 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The majority of the attendees participated via Zoom audio and/or video teleconference due to the ongoing pandemic. The Chairman, Brian Charnick, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Link News and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

## **ROLL CALL**

MEMBERS PRESENT: Brian Charnick  
Herman Redd  
Peter Berkley  
Jeanna Migliaccio  
Kenneth East

ALSO PRESENT: Ted Lewis, Executive Director  
Stephen Schreiber, Engineer  
John Bonello, Attorney  
Herb Volner, Superintendent  
Michelle Hu, Treasurer  
Lori Flynn, Office Clerk

MEMBERS ABSENT: None

CITIZENS PRESENT: None

## **APPROVAL OF MINUTES**

Mr. East moved to approve the minutes of the regular meeting held on January 11, 2022. The motion was seconded by Mrs. Migliaccio and adopted on a unanimous voice vote.

## **REPORTS OF COMMITTEES, MEMBERS, & ENGINEER**

### **Engineering Committee**

There was no committee report.

### **Executive Director's Report \***

Mr. Lewis presented the Executive Director's report with the following additions:

- **Route 35 Damaged Main**

Mr. Lewis mentioned that the Authority's auditor has drafted a resolution to modify the budget to account for the emergency repair of the collapsed sewer main on Route 35, as it will be a significant expenditure.

- **Sun Eagles Area**

Mr. East asked for additional information regarding the Sun Eagles project's overdue fees. Mr. Lewis said that the developer was given construction permits before paying all Authority fees which is not the way the

process is supposed to work. There is concern that the developer will finish construction and not be able to obtain the Certificates of Occupancy required to sell the properties due to overdue sewer fees and will focus blame on the Authority. Mr. Bonello requested that the Authority formally bill the developer so that late fees can be considered for continued refusal to pay. The developer currently owes the Authority approximately \$284,000. Mr. Bonello will also try to speak with the developer's attorney to discuss.

- **TRWRA bill**

Mr. Lewis noted that he spoke with Mr. Gianforte of TRWRA recently. Mr. Gianforte said the Authority's 2022 bill will be substantially less (estimated 10%) than last year's as they have finished paying bonds for plant renovations and have not yet started payments on the bonds for the Pleasure Bay project. This one year will be an anomaly and to keep that in mind with future budget planning.

### **Superintendent's Report \***

Mr. Volner presented his report with no additions.

### **Attorney's Report**

There was no attorney's report.

### **Engineer's Report \***

Mr. Schreiber presented the Engineer's report with no additions.

## **PROGRESS OF PROJECTS**

- **Old Orchard Pump Station Replacement**

Mr. Schreiber said that they are still reviewing shop drawings and that the pumps have been approved but, based on availability, construction isn't expected to begin until the summer.

## **UNFINISHED BUSINESS**

No unfinished business to discuss at this time.

## **NEW BUSINESS**

- **Resolution #2022-02-01: Amending the Eatontown Sewerage Authority 2022 Capital Budget**

Mr. Bonello said that the resolution, as prepared by the auditor, is fine to send to the state.

***Resolution to authorize amending the Eatontown Sewerage Authority 2022 Capital Budget was offered by Mrs. Migliaccio, seconded by Mr. Charnick, and adopted on the following roll call vote:***

### **ROLL CALL**

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Kenneth East, Brian Charnick, and Herman Redd

NEGATIVE: None

ABSTENTION: None

ABSENT: None

- **Route 35 Emergency Sewer Replacement**

Status as noted previously in Executive Director's and Engineer's reports.

- **Borough 2022 Capital Improvement Program – Sewer Rehabilitation**

Mr. Lewis said that the Borough is planning to repave Pinebrook Road and the Authority is working with them to include the necessary repairs of sewer lines in the area as part of the project timeline. Mr. Bonello agrees that this is a good idea to avoid having to tear up a newly repaired roadway and that these discussions should be memorialized in the way of an inter-governmental contract.

## **BILLS**

***Resolution to authorize paying the bills in the amount of \$44,420.82 as submitted from the operating account in Kearny Bank was offered by Mr. Berkley, seconded by Mr. Redd, and adopted on the following roll call vote:***

### **ROLL CALL**

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Kenneth East, Brian Charnick, and Herman Redd  
 NEGATIVE: None  
 ABSTENTION: None  
 ABSENT: None

## **APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS**

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(February 2022 Operating Expenses)	\$ 44,420.82
(March 2022 Salaries)	\$ 35,320.24

Total Transfers:	\$ 79,741.06
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***Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$44,420.82, and to Kearny Bank payroll account for the payroll of March 2022 in the amount of \$35,320.24, was offered by Mr. Charnick, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:***

### **ROLL CALL**

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Kenneth East, Brian Charnick, and Herman Redd  
 NEGATIVE: None  
 ABSTENTION: None  
 ABSENT: None

***Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$624.06 for work relating to Old Orchard Pump Station Replacement Contract Administration and Inspection and \$4,248.00 for Route 35 Emergency Sewer Replacement was offered by Mr. Charnick, seconded by Mrs. Migliaccio, and adopted on the following roll call vote:***

### **ROLL CALL**

AFFIRMATIVE: Peter Berkley, Jeanna Migliaccio, Kenneth East, Brian Charnick, and Herman Redd  
 NEGATIVE: None

ABSTENTION: None  
ABSENT: None

## **ADJOURNMENT**

With no further business to address, Mr. Berkley moved to adjourn the meeting at approximately 5:35 p.m.

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Assistant Treasurer

***\* All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***