

The regular meeting of the Eatontown Sewerage Authority was held at 5:00 P.M. on April 11, 2023 in the Borough Hall, 47 Broad Street, Eatontown, New Jersey. The Acting Chairman, Ken East, called the meeting to order by making the following statement: "This is a regular meeting of the Eatontown Sewerage Authority made pursuant to Chapter 291 of the Public Meeting Act by declaring notice thereof at least 48 hours prior to this meeting to The Asbury Park Press and to the Borough Clerk. Notice has also been posted in the public corridor of this Borough Hall and posted to the Authority website."

ROLL CALL

MEMBERS PRESENT: Peter Berkley
Brian Charnick
Lori Flynn
Kenneth East

MEMBERS ABSENT: Jeanna Migliaccio

ALSO PRESENT: John Bonello, Attorney
Stephen Schreiber, Engineer
Ruchit Patel, Engineer
Ted Lewis, Executive Director
Herb Volner, Superintendent
Michelle Hu, Treasurer
Tina Zavolas, Assistant Treasurer
Chrystle Hernandez, Office Clerk

ALSO ABSENT: None

CITIZENS PRESENT: None

APPROVAL OF MINUTES

Mr. Berkley moved to approve the minutes of the regular meeting held on March 14, 2023, as submitted. The motion was seconded by Mr. Charnick and adopted on a majority voice vote; Mrs. Flynn abstained.

REPORTS OF COMMITTEES, MEMBERS, & ENGINEER

Executive Director's Report *

Mr. Lewis presented his report with no new additions. Got a revised estimate from Two Rivers.

Superintendent's Report *

Mr. Volner presented the Superintendent's report with no additions.

Engineer's Report *

B&B Party Rentals submitted their grease trap application to the Authority. T&M is in the process of reviewing the application. Mr. East suggested that T&M be thorough in getting the exact information from the applicant to have a proper size trap installed.

PROGRESS OF PROJECTS

- **Old Orchard Pump Station Replacement**

Old Orchard Pump Station is fully functional, up and running. Mr. East mentioned the neighbor behind the pump station has landscaping concerns. Mr. Schreiber indicated that the contract is still open and there is about \$4,000.00 available to cover the landscaping costs. Mr. Lewis agreed with Mr. Schreiber and they will discuss how to move forward.

UNFINISHED BUSINESS

- **Asset Management Plan**

Mr. Volner submitted a report showing all pump station improvement work since 2010.

- **FMERA – Avenue of Memories Sewer Improvements**

Status as noted in Engineer's report. A meeting to be held on 4/17/2023 to discuss Netflix's next steps and improvements.

- **Sun Eagles Golf Course**

The Developer has not paid the remainder of the connection fees. The Authority and T&M Associates has contacted the Martelli Development Group, to replenish their escrow account to cover the balance of \$36,011, but has had no response. Mr. Bonello will send letters to Martelli Development Group requesting replenishment of escrow. Martelli Development Group will not get further approval of COs until escrow is current.

- **Wilson Avenue Sanitary Sewer Extension**

Collier Engineering will provide a revised plan and comments to T&M. T&M can produce a proposal for the ESA. Mr. Lewis mentioned work cannot begin before September 1st due to ospreys and eagles.

- **Low Income Household Water and Sewer Assistance Program**

The DCA sent the Authority a second check for \$1000 with no information on where to apply it. The Authority will continue to follow up with the State to verify where the funds should be allocated.

NEW BUSINESS

- **Resolution #2023-04-01: Renewing Landscaping Contract with T.A.D. Landscape & Design**

The Eatontown Sewerage Authority had entered a contract with T.A.D Landscape & Design for lawn and grounds maintenance service for the maintenance garage at Throckmorton and Kelly's Lane, the eight (8) pump stations, and thirteen (13) easements on outlying sites. The contract is renewable on a yearly basis at the rate which is under the legal threshold for requirements of public bid. As a result of the annual adjustments, the rate for 2023 is now \$11,700.00.

Mr. Berkley offered a Resolution to authorize the Authority to renew its contract with T.A.D. Landscape & Design for the lawn and grounds maintenance service at the new rate of \$11,700.00, commencing April 15, 2023, and continuing through April 14, 2024. The Resolution was seconded by Mrs. Flynn and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Jeanna Migliaccio

BILLS

Resolution to authorize paying the bills in the amount of \$166,308.96 as submitted from the operating account in Kearny Bank was offered by Mr. East, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Jeanna Migliaccio

APPROVAL OF TRANSFERS FROM THE FOLLOWING ACCOUNTS

TD Revenue Trust to Kearny Bank Operating Account and Payroll Account:

(April 2023 Operating Expenses)	\$ 166,308.96
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(May 2023 Salaries)	\$ 35,894.41
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Total Transfers:	\$202,203.37
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Resolution to authorize the monthly transfers from the TD Bank revenue trust account to Kearny Bank operating account to pay the bills in the amount of \$166,308.96, and to Kearny Bank payroll account for the payroll of May 2023 in the amount of \$35,894.41, was offered by Mr. East, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Jeanna Migliaccio

Resolution to authorize payments for capital improvements from the Kearny Bank operating account to T&M Associates in the amount of \$22,246.50 for work relating to Old Orchard Pump Station Replacement Contract Administration and Inspection and \$3,213.00 for work relating to the Asset Management Plan, to TR Weniger Inc., in the amount of \$100,940.00 for Old Orchard Pump Station Replacement Payment certificate #3, Cleary Giacobbe Alfieri Jacobs, LLC in the amount of 2,106.00 for work relating to Old Orchard PS Easements, Hill Wallack LLP-Fredrick C. Raffeto Esq. in the amount of 5,825.00, Charles Nicholas in the amount of \$ 4,050.00 and to Kevin P. Wigenton, Esq in the amount of 4,095.00 for Old Orchard PS Condemnation Hearing, was offered by Mr. East, seconded by Mr. Berkley, and adopted on the following roll call vote:

ROLL CALL

AFFIRMATIVE: Peter Berkley, Brian Charnick, Kenneth East, and Lori Flynn

NEGATIVE: None

ABSTENTION: None

ABSENT: Jeanna Migliaccio

ADJOURNMENT

With no further business to address, Mr. East moved to adjourn the meeting at 5:50 pm.


Assistant Treasurer

**** All reports of Committees, Members & Engineer are available for the public to review in the Authority's office and can also be reviewed online.***