

## **Executive Director's Report – September 8, 2023**

FROM – Ted Lewis

RE: Monthly Report – August / September 2023

- 1. Cyber Security** – I found a confirmation email dated 4/21/22 from PERMA indication that we had submitted the application form to have D2/Secure Data review our cyber security needs. I checked with Gloria and neither she nor I can recall D2 getting back to us. An update from PERMA indicated that less than 30% of the members have approved cyber security plans (Two Rivers is also one of the systems without an approved plan).
- 2. Two River 2023 Bill** – We finally received our 2023 bill – it is down about ½ of one percent (-\$11,375). We received a credit of \$71,488 for the flow through Fort Monmouth (down from \$96,660 last year).
- 3. Herb's Retirement** – Now set for Jan. 1 (determined by his state pension application) – he chose the date so he can train replacement in reports etc. – his actual last day will depend on unused vacation days.
- 4. Employment Applications** – On August 17 we reviewed the applications and chose 4 individuals to interview. Tina reached out to set up interviews – 2 applicants have not responded, and one did not show up for his appointment; the fourth is scheduled for the afternoon of our meeting night.
- 5. Old Deal Repairs** – The new railings were installed on August 23.
- 6. Safety Equipment** – Herb has secured quotes (\$2,800) on an “extraction” device per the request of Board members.
- 7. Wilson Avenue Sewers** – The FMERA MOU was revised and the contract with Earle Asphalt was signed. The official start date for the project is now September 11 and the contractor has 60 days to complete the work so the work should be completed well before the cutoff date of December 1.
- 8. Sun Eagles** – Martelli finally submitted connection fees for the second phase of the project (20 units - \$47,000+).
- 9. Howard Commons / Liberty Point** – We have nothing new on this project.
- 10. Old Orchard Development** – We have nothing new on any development plans or